

**Terry Muralt**

---

**From:** Terry Muralt  
**Sent:** Friday, January 31, 2014 4:40 PM  
**To:** 'tranallo@troybanks.com'; 'ken.burke1@urs-solutions.com'  
**Cc:** Stevie Freeman-Montes; Cindy Dolezel; Dave Waffle; Patrick O'Claire  
**Subject:** Notice of Award of the Utility Audit RFP 2865-14B  
**Attachments:** Eval-Scoring of Utility Audit RFP 2865-14B\_013114.pdf

Dear Proposers,

The City would like to thank each of you for submitting a proposal in response to the RFP for Utility Audit – Cost Recovery and Reduction Services #2865-14B. The City received two proposals, Troy & Banks and Utilities Reduction Specialists, Inc. The evaluation team have completed their evaluation and scoring. This is the official notice to award a contract to Troy & Banks of Buffalo, New York.

Attached is the scoring matrix with the “average” total score of the four evaluators for each proposer .

If you have any questions about this Notice of Award, please contact me.

**Terry L. Muralt, CPPB**  
**Purchasing Agent**  
City of Beaverton  
4755 SW Griffith Dr  
PO Box 4755  
Beaverton, OR 97076  
Phone: 503-526-2229  
Fax: 503-526-2490  
Web Site: [www.beavertonoregon.gov](http://www.beavertonoregon.gov)

# EVALUATION MATRIX/SCORING SHEET - Utility Audit Services, RFP #2865-14

	Points	Evaluation Factor:	Weight
<b>Quality of Response</b>			
Excellent Response	4	1. Signature Page	1
Good Response	3	2. Transmittal Letter	1
		3. Knowledge, Experience & Qualifications of Project Team Members and Firm	7
Average Response	2	4. Project Approach and Understanding	7
Poor Response	1	5. Relevant Experience and References	6
No Response	0	6. Contract Price	6

## Troy & Banks

Evaluation Factor	Max Points	Reviewer 1	Reviewer 2	Reviewer 3	Reviewer 4	Average
Signature Page	4	4	4	4	4	4
Transmittal Letter	4	4	4	4	4	4
Knowledge, Experience & Qualifications of Project Team Members and Firm	28	28	24	28	26	26.5
Project Approach and Understanding	28	28	25	28	26	26.75
Relevant Experience and References	24	18	21	18	22	19.75
Contract Price	24	24	24	24	22	23.5
<b>Total Points</b>	<b>112</b>	<b>106</b>	<b>102</b>	<b>106</b>	<b>104</b>	<b>104.5</b>

## URS

Evaluation Factor	Max Points	Reviewer 1	Reviewer 2	Reviewer 3	Reviewer 4	Average
Signature Page	4	4	4	4	4	4
Transmittal Letter	4	0	0	0	0	0
Knowledge, Experience & Qualifications of Project Team Members and Firm	28	14	14	7	26	15.25
Project Approach and Understanding	28	7	14	7	20	12
Relevant Experience and References	24	12	6	6	22	11.5
Contract Price	24	12	12	12	18	13.5
<b>Total Points</b>	<b>112</b>	<b>49</b>	<b>50</b>	<b>36</b>	<b>90</b>	<b>56.25</b>